

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, March 1, 2017 7 PM**

A work session of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 1, 2017 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Also in attendance Village Clerk Margaret O'Keefe, Chief Charles M. Lohmann and Village Treasurer Patricia Mulderig.

Discussion items included:

- Security awaiting second quote for digital locks. No action taken.
- Discussion on potential updates to Employment Policies. No action taken.
- Suffolk County Sales Tax Letter to be sent by the village treasurer. No action taken.
- Update pending form GEI. No action taken.

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten and unanimously adopted:
RESOLUTION #170-16
RESOLVED, to authorize payment to village employee Frank Prinzevalli for exceptional services in the amount \$480.00

- It was, upon motion by Trustee White, second by Trustee Ogden and unanimously adopted:
RESOLUTION #171-16
RESOLVED, the highway department is authorized an Appointed Part/Time probationary laborer, this is a non-exempt position, remuneration rate of \$20.00/hr. with a work week to be under 40 hours, this resolution is retroactively effective to February 23, 2017 and subject to a background check being performed by an outside agency.

- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #172-16
RESOLVED, that Devitt Spellman Barrett, LLP, retained to represent the VILLAGE OF HEAD OF THE HARBOR in the matter of Janice E. Ferro v. Village of Head of the Harbor, Case No. SC-000021-17/SM, is hereby authorized to enter into a stipulation of settlement in order to settle the matter, consistent with the settlement recommended by the Village's counsel and agreed upon by the Village; and be it further

RESOLVED, that Devitt Spellman Barrett, LLP is hereby authorized to execute all documents necessary to effectuate said settlement provided the amount of settlement does not exceed \$500.00.

- It was, upon motion by Trustee Ogden, second by Trustee White and unanimously adopted, to move to executive session to discuss litigation and personnel. No action taken. It was, upon motion by Trustee Ogden, second by Trustee White, and unanimously adopted, to move to public session.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted, to adjourn the meeting at 10:27 PM.

Respectfully Submitted,

Margaret O'Keefe
Village Clerk